



## WORK SESSION

August 14, 2023  
10:00 AM

Albany-Dougherty Government Center  
222 Pine Ave, Room 100, Albany, GA 31701

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### AGENDA

The public will also have access to the live meeting by accessing the Dougherty County Georgia Government Facebook page at [facebook.com/Dougherty.ga.us](https://facebook.com/Dougherty.ga.us) or viewing the public government access channel (Channel 16).

1. Call the meeting to order by Chairman Lorenzo Heard.
2. Roll Call.
3. Minutes.
  - [a.](#) Minutes of the July 17th Regular Meeting, July 31st Work Session, July 31st Joint Meeting with the City of Albany and July 31st Special Called Meeting.
4. Delegations (*The Commission will hear comments on those items pertaining to Dougherty County for which a public hearing has not been held or scheduled. Please be brief, to the point, and considerate of time for others*).
5. Zoning.
  - [a.](#) Vincente S. Sontay, owner and applicant (23-039) requests Special Approval to construct a Religious Institution (church) at 1416 Nelms Road. The property is zoned R-2 (Single-Family Residential District) and would allow a Religious Institution by Special Approval. The Planning Commission recommends approval. Angel Gray, Deputy Planning Director will address. *The Public Hearing and Action on this item are scheduled for the August 21, 2023 Regular Meeting.*
6. Purchases.
  - [a.](#) Recommendation to accept the quote replacing the flooring of the main building for Public Works by the lowest responsive and responsible vendor meeting specifications, Custom Interiors (Leesburg, GA) in the amount of \$31,055.65. Three vendors submitted quotes with the highest being \$54,000. Funding is available in SPLOST VII. Assistant County Administrator Barry Brooks will address. Facilities Management Director Heidi Hailey is present.

7. Additional Business.
  - a. Recommendation from Finance to adjust the SPLOST VII Budget that was approved in the June 5, 2023 Regular Meeting. The approved line item for SPVII Government Center was initially \$955,000. The amount for the line item should have been \$305,000. The difference of \$650,000 is requested to add a budget of \$400,000 for the Festival of Springs Fountain and \$250,000 for the replacement chiller in the Judicial Building. Assistant County Administrator Barry Brooks and Finance Director Martha Hendley will address.
  - b. Recommendation from Finance to amend the FY 2024 Alternative Dispute Resolution (ADR) Fund. The request is made on behalf of Superior Court Judge Willie Lockette to transfer \$163,000 from the ADR Fund Balance to cover planned expenditures for the Dougherty Judicial ADR Program. The amendment will allocate \$100,000 to the Mediation/Arbitration line item and \$63,000 to the Coordinator line item. Assistant County Administrator Barry Brooks and Finance Director Martha Hendley will address.
  - c. Recommendation to appoint Assistant County Administrator Barry Brooks to serve as the County Legislative Coordinator (CLC) to the Association of County Commissioners of Georgia (ACCG). This appointment will replace former appointee Michael McCoy. Assistant County Administrator Barry Brooks will address.
  - d. Discussion of the nomination for the County Voting Delegate at the ACCG Legislative Conference Business Session on October 12, 2023 in Jekyll Island. Chairman Heard will address.
8. Updates from the Assistant County Administrator.
  - a. **REMINDER** - There will be a Special Called Meeting following the Work Session.
9. Updates from the County Attorney.
10. Updates from the County Commission.
11. Adjourn.

*Individuals with disabilities who require certain accommodations in order to allow them to observe and/or participate in this meeting, or who have questions regarding the accessibility of the meeting or the facilities are required to contact the ADA Coordinator at 229-431-2121 promptly to allow the County to make reasonable accommodations for those persons.*

## DOUGHERTY COUNTY COMMISSION

DRAFT

## REGULAR MEETING MINUTES

July 17, 2023

The Dougherty County Commission met in Room 100 of the Albany-Dougherty Government Center on July 17, 2023. Chairman Lorenzo Heard presided and called the meeting to order at 10:00 a.m. Present were Commissioners Victor Edwards, Gloria Gaines, Russell Gray, Clinton Johnson, Ed Newsome and Anthony Jones. Also present were Assistant County Administrator Barry Brooks, County Clerk Jawahn Ware, and other staff. County Attorney Alex Shalishali participated via teleconference. The public and representatives of the media participated in person and via live streaming of the meeting on the County's Facebook page and the government public access channel.

After the invocation and Pledge of Allegiance by the Chairman, he called for approval of the minutes for the June 5th Regular Meeting, June 12th Work Session, June 26th Regular Meeting and June 26th Special Called Meeting.

Commissioner Johnson moved for approval. Upon a second by Commissioner Newsome, the minutes were unanimously approved.

The Chairman recognized Scott Steiner, President & CEO, Phoebe Putney Health System, to provide an update to the Board. Mr. Steiner provided an update on their economic impact, community investment, renovations and plans for expanded services. It was noted that the impact economically is 1.8 billion dollars. Over 56 million dollars had been provided to charity care. Phoebe, though a nonprofit, participates in the V-PILOT program and is the 3<sup>rd</sup> largest County taxpayer. He added that Phoebe has contributed \$9,303,570 between 2013-2022. Almost three million dollars had been invested into cultivating healthcare careers. Updates were provided regarding the desire to obtain a Level II Trauma designation and a lengthy discussion ensued.

The Chairman recognized citizen Bruce Capps who spoke regarding his concerns about the public not being included in the TSPLOST input. He mentioned that it is important for the public to be involved. Commissioner Gaines asked for clarification regarding enabling legislation pertaining to TSPLOST and SPLOST [for public input]. Attorney Shalishali will provide an update to the Commission. Commissioner Edwards asked Mr. Capps to please forward his concerns and suggestions regarding poverty to the County Clerk.

The Chairman recognized citizen Henry Thomas who shared that he had a conversation with the Chairman and Commissioner Gaines and he planned to update the Commission later on more concerns.

Attorney Shalishali left the call at 11:40 a.m.

The Chairman called for consideration of the resolution providing for acceptance of the Contract for Services between Dougherty County and GMASS (Georgia Mass Appraisal Solutions and Services, Inc.) in the amount of \$1,482,000 to provide a countywide revaluation. The payment will be made in installments for three years. Funding is budgeted in the General Fund in the amount of \$1,700,000.

Commissioner Johnson moved for approval. Upon a second by Commissioner Gray, the motion for approval passed unanimously. Resolution 23-030 is entitled:

A RESOLUTION  
ENTITLED  
A RESOLUTION FOR APPROVAL, ACCEPTANCE AND  
EXECUTION OF THE CONTRACT FOR SERVICES BETWEEN  
DOUGHERTY COUNTY, GEORGIA AND GEORGIA MASS  
APPRAISAL SOLUTIONS AND SERVICES, INC., TO PROVIDE  
COUNTYWIDE REVALUATION; REPEALING RESOLUTIONS OR  
PARTS OF RESOLUTIONS IN CONFLICT HEREWITH;  
AND FOR OTHER PURPOSES.

The Chairman called for consideration of the resolution providing for the acceptance of the proposed project category list for T-SPLOST II.

Commissioner Johnson moved for approval. Upon a second by Commissioner Gray, the motion for approval passed unanimously. Resolution 23-031 is entitled:

A RESOLUTION  
ENTITLED  
A RESOLUTION TO APPROVE DOUGHERTY COUNTY’S LIST  
OF PROJECT  
CATEGORIES FOR A 2023 TRANSPORTATION SPECIAL  
PURPOSE LOCAL  
OPTION SALES TAX REFERENDUM; REPEALING  
RESOLUTIONS OR PARTS OF  
RESOLUTIONS IN CONFLICT HEREWITH;  
AND FOR OTHER PURPOSES.

The Chairman called for consideration of the recommendation from Disaster Recovery and Grants to accept the funding and retroactive application for three Community Violence Prevention Grants for Dougherty County Police in the total amount of \$832,322.70. All are 100% funded grants with no local match.

Commissioner Johnson moved for approval. Commissioner Gray seconded the motion. Under discussion, Commissioner Gaines asked that a public notice be done regarding the grants and Mr. Brooks consented. There being no further discussion, the motion for approval passed unanimously.

The Chairman called for consideration of the resolution declaring the listed vehicles as surplus and authorizing the disposal of or sale of same via an online auction.

Commissioner Johnson moved for approval. Upon a second by Commissioner Gray, the motion for approval passed unanimously. Resolution 23-032 is entitled:

A RESOLUTION  
ENTITLED  
A RESOLUTION DECLARING AS SURPLUS THE  
ATTACHED LIST OF VEHICLES;  
PROVIDING FOR DISPOSAL OF OR SALE OF SAME ON  
AN ONLINE AUCTION; REPEALING PRIOR RESOLUTIONS  
IN CONFLICT; AND FOR OTHER PURPOSES.

The Chairman called for consideration of the proposed Board appointment.

Under nomination by Commissioner Johnson, the incumbents Thelma Adams-Johnson and Larry Thomas were unanimously reappointed to the Albany-Dougherty County Land Bank to serve a two-year term ending June 31, 2025.

Mr. Brooks reminded the Board that there will be no Commission meeting on Monday, July 24, 2023. The next meeting will be a Work Session on Monday, July 31, 2023 in Room 100. Commissioner Johnson thanked the Board for their vision and asked about the overgrowth on the fairway due to the rain. He wanted to talk to Planning Director Paul Forgey regarding the zoning regulations for housing opportunities. Mr. Forgey agreed that updates are needed and shared that the process has started to update the City and County ordinances. Commissioner Gaines commended Dougherty County Public Works and the Dougherty County Police Department for the prompt response in removing the tree on

Highway 91. Commissioner Jones asked to be involved in future discussions regarding Putney Park.

The Chairman called for the consideration of the recommendation from the County Attorney to enter into Executive Session for the purpose of discussing potential litigation and personnel and then to adjourn.

Commissioner Johnson moved for approval. Upon a second by Commissioner Edwards, the motion for approval passed unanimously via roll call.

There being no further discussion, the Board entered into Executive Session at 11:49 a.m.

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CHAIRMAN

ATTEST:

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COUNTY CLERK

DOUGHERTY COUNTY COMMISSION  
WORK SESSION MEETING MINUTES

DRAFT

July 31, 2023

The Dougherty County Commission met in Room 100 of the Albany-Dougherty Government Center on July 31, 2023. Chairman Lorenzo Heard presided and called the meeting to order at 10:00 am. Present were Commissioners Victor Edwards, Gloria Gaines, Russell Gray, Anthony Jones and Ed Newsome. Also present were Assistant County Administrator Barry Brooks, County Attorney Alex Shalishali, County Clerk Jawahn Ware and other staff. The public and representatives of the media participated in person via live streaming of the meeting on the County's Facebook page and the government public access channel. Commissioner Clinton Johnson was absent.

After the roll call and the invocation, Chairman Heard asked the Commission to review the minutes of the July 10th Work Session and July 10th Special Called Meeting.

The Chairman recognized Human Resources Director Erica Potts to acknowledge the 2023 Interns for completion of the summer program. Eleven students participated in the program and seven were physically present in the meeting (others were preparing for school). Words of wisdom and advice were provided by the Board. The supporting departments were thanked and accolades were also given to Mrs. Potts.

The Chairman recognized Sheriff Sproul to provide an update on the implementation of tablets for inmates at the Jail. Sheriff Sproul introduced Chief Jailer John Ostrander and newly promoted Major Pamela Coley, who will be responsible for the Jail Security. Chief Ostrander shared that within 30 days, inmates have completed 23,393 course hours. He explained how assessments were used and noted some of the classes that were completed. Twenty-six learners have completed all 167 GED courses. There has been a positive impact on risk management, where violent acts have already been reduced by 50%. Security concerns and access were shared. Upon the request of Commissioner Jones, the most recent graduation of the students under the Dougherty County School System was shared. Feedback and accolades were provided by the Board. Commissioner Edwards asked Chief Ostrander for consideration to be made to ensure inmates "do not leave the way they came in." Chief shared that the court will address those concerns but the Jail is providing the courts information.

Sheriff Sproul introduced District Attorney Greg Edwards, DCP Chief Kenneth Johnson and APD Chief Michael Persley to discuss the potential merger of the two local units. The Albany Drug Unit (ADDU) was established in 1989 and the Albany Police Department Gang Task Force Unit was established in 2009. Based on the trends in the drug and gang community, it is best to reorganize and merge the two units. Commissioner Gaines asked DA Edwards to provide quantitative data to the media that supports our crime statistics as compared to other communities. Commissioner Gray shared that he is supportive of the merger but had concerns about the proposed merger document as it pertains to possible risk and liability concerns for both the City and County. The composition of the Board, operations, processes pertaining to the Unit Commander and asset

seizures were discussed. Commissioner Gray suggested that the new unit be a stand-alone unit. The members present shared the need for joint oversight by a Board; noting that one has been in place for decades. It was suggested that our County Attorney also review the document.

The Chairman recognized Interim Chief Appraiser Larry Thomas to update the Commission on the cell tower valuation. The cell tower valuation started approximately April 1<sup>st</sup> and is now completed. It was shared that we are currently in the appeals process. The value increased by approximately \$39 million, based on the difference between what the County had on the books and the proposed value from the assessment. Personal Property Manager Vicky Craft was present.

The Chairman recognized Tax Director Shonna Josey and Interim Chief Appraiser Larry Thomas to discuss the Certified 2023 Tax Digest for the Countywide M&O and Special Services District. The 2023 assessed value for the Net M&O Digest Countywide is 2,086,953,229 and reflected an increase of 2.10%. She reviewed the values for personal property, real property, and homestead and property exemptions. She shared that personal property was impacted by the recent cell tower valuation. The Net Personal Property M&O value is 345,282,277; real property is 1,707,363,282 and homestead and property exemption are 261,851,609. The tax digest summary was noted to be based on the adopted 2022 millage rate of 19.069. She explained the action the Board would take if they adopted the same millage rate or not.

The 2023 assessed value for the Special Services Digest is 598,715,958 and reflected an increase of 1.81%. Personal property, real property, homestead and property exemptions were reviewed. The net personal property value is 56,097,770; real property is 527,394,174 and homestead and property exemption is 108,734,958. The tax digest summary was noted to be based on the adopted 2022 millage rate of 9.173. The advertisement needs were discussed based on the will of the Board. Time sensitivity was shared, and Commissioner Newsome provided some historic context. There was consent provided for Mr. Brooks to provide information to consultant Ed Wall. Mrs. Josey concluded her presentation by sharing information pertaining to the Homeowner Tax Relief Grant (HTRG) which will provide additional property exemption in the amount of \$18,000 for all qualified homestead property.

The Chairman recognized the Founder of the Georgia Music Association Henry Thomas to discuss community concerns. He asked that the Board support his event and said that he will speak to his representative, Commissioner Gaines, on some of his additional planned initiatives. Commissioner Edwards asked Mr. Thomas to put a formal request in writing.

The Chairman called for a recommendation to accept the Intergovernmental Agreement with the City of Albany for the 2023 Byrne Justice Assistance Grant (JAG) Program in the amount of \$20,512.80. The Agreement stipulates that the County will receive 20% of the total award (\$102,564). Assistant County Administrator Barry Brooks addressed. Finance Director Martha Hendley was present. Mr. Brooks said that this is a standard agreement that assisted with equipment needs.

The Chairman called for a recommendation to accept the proposal for public information and marketing services in the amount of \$51,000 with The Levee Studios (Albany, GA). The proposal is for six months. Assistant County Administrator Barry Brooks addressed. Mr. Brooks said that



this proposal was for our public information efforts due to the vacancy of former PIO Wendy Howell. The efforts that the Levee is currently performing were shared.

The Chairman called for a recommendation to accept the resolution declaring a 2016 Ford Taurus Police Interceptor (from the Dougherty County Police Department) as surplus and authorize the sale through Underwriters Safety & Claims. Assistant County Administrator Barry Brooks addressed.

The Chairman called for a recommendation to accept the agreement to provide architectural services to renovate the Dougherty County Judicial Building in the amount of \$37,500 from SRJ Architects, Inc. (Albany, GA). The project scope is to create office space for the approved Judge and staff in the Dougherty County Judicial Circuit. Assistant County Administrator Barry Brooks and Facilities Management Director Heidi Hailey addressed. It was noted that this is for an additional Superior Court Judge. Judge Lockette has given a specific time frame for completion and the vendor is familiar with the building and has completed previous work. Ms. Hailey addressed some of Commissioner Gray's questions regarding the modification of existing space for the new Judge that starts in January 2024. She explained the cost and scope and shared that the budget and cost for this unfunded mandate will be determined.

The Chairman called for a recommendation to approve the alcohol application from Lyte Entertainment Inc., Prashant Patel licensee, dba Cowboy Bills, at 4502 Sylvester Road for Consumption- Liquor, Beer, and Wine. The Albany-Dougherty Marshal’s Office recommended approval. Deputy Marshall Marcus Mitchell, Code Enforcement Department, addressed. Mr. Mitchell said that this application was a previously established licensed vendor under another owner.

Mr. Brooks reminded the Board of the dedication of the new roof at the Albany Rescue Mission, Joint Meeting with the City of Albany regarding TSPLOST II and the Special Called Meeting.

Commissioner Gaines asked Mrs. Josey to share more information about the FLPA exceptions. Commissioner Jones thanked the Board for allowing him to be the representative at the NACo Conference and provided an update on new members in the organization. Mrs. Josey shared that the Homeowners Tax Relief Grant will be reimbursable to the County.

There being no further business to discuss the Commission the meeting adjourned at 12:14 p.m.

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CHAIRMAN

ATTEST:

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COUNTY CLERK

DOUGHERTY COUNTY COMMISSION  
and  
CITY OF ALBANY BOARD OF COMMISSIONERS

DRAFT

JOINT TSPLOST II MEETING MINUTES

July 31, 2023

The Dougherty County Commission met with the City of Albany Commission in The Candy Room, 125 Pine Avenue, on July 31, 2023. Chairman Lorenzo Heard presided and called the meeting to order at 2:30 pm. Present from the County were Commissioners Victor Edwards, Gloria Gaines, Russell Gray, Anthony Jones and Ed Newsome. Present from the City of Albany were Mayor Bo Dorough and City Commissioners Vilnis Gaines, Chad Warbington and Jon Howard. City Manager Steven Carter, City Attorney Nathan Davis, Assistant City Clerk Sissy Kelly and Legislative Assistant Triquenski Hicks were also present. Dougherty County Assistant County Administrator Barry Brooks, County Attorney Alex Shalishali, County Clerk Jawahn Ware and other staff were present.

Chairman Lorenzo Heard and Mayor Bo Dorough shared opening remarks. Mayor Dorough said that there is a stipulation if no agreement is met.

County Attorney Alex Shalishali provided an update on the legal process regarding the Transportation Special Purpose Local Option Sales Two (TSPLOST II) Tax, Intergovernmental Agreement, and the timeline for calling for the Referendum. It was shared that the Board of Elections meeting is set for September 1<sup>st</sup>. If accepted by the voters, collections can begin on April 1, 2024.

Assistant County Administrator Barry Brooks and City Manager Steven Carter discussed the proposed County and City projects. Mr. Brooks shared that the agreed settlement was \$88,750,000 with the same percentage split of 67% (City) and 33% (County). The County's categories are the same with the addition for an "Economic Development Transportation Incentive." The County's share is \$29,287,500. Mr. Carter highlighted the City's category list which totaled \$59,462,500.

The Chairman called for a discussion relative to the distribution of TSPLOST II proceeds between the City and County. City Commissioners Howard and Warbington provided comments. There was a request by Commissioner Howard to support sidewalks in East Albany. Later on, Commissioner Jones stressed the need to support the request due to fatal accidents in the area. The County Commission echoed the same sentiments that referenced agreement to the lists with no concerns. Upon the request of Commissioner Gray, the Mayor elaborated more on the City's trails project.

Chairman Lorenzo Heard and Mayor Bo Dorough provided closing comments. Chairman Heard commended the staff on their hard work in coming together. Mayor Dorough echoed the same positive sentiments to work together and shared that they will start publicizing to the public. Mr. Carter shared that (the last) TSPLOST collections began in July; so it was proposed that both

Boards agree for collections to begin in July 2024, as opposed to April, so that three months of collections not be forfeited.

There being no further business to discuss, the meeting adjourned at 2:54 pm.

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MAYOR

ATTEST:  
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CITY CLERK

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CHAIRMAN

ATTEST:  
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COUNTY CLERK

DOUGHERTY COUNTY COMMISSION  
SPECIAL CALLED MEETING MINUTES

DRAFT

July 31, 2023

The Dougherty County Commission met for a Special Called Meeting in The Candy Room, 125 Pine Ave, on July 31, 2023 immediately following the Joint City and County TSPLOST II Meeting. Chairman Lorenzo Heard presided and called the meeting to order at 3:07 p.m. Present were Commissioners Victor Edwards, Gloria Gaines, Russell Gray, Anthony Jones and Ed Newsome. Also present were Assistant County Administrator Barry Brooks, County Attorney Alex Shalishali, County Clerk Jawahn Ware and other staff. Commissioner Clinton Johnson was absent.

After the invocation and Pledge of Allegiance, the Chairman called for approval of the minutes of the July 10th Work Session and July 10th Special Called Meeting.

Commissioner Newsome moved for approval. Upon a second by Commissioner Edwards, the motion for approval passed unanimously.

The Chairman called for consideration of the resolution authorizing the Intergovernmental Agreement with the City of Albany for the 2023 Byrne Justice Assistance Grant (JAG) Program in the amount of \$20,512.80. The Agreement stipulates that the County will receive 20% of the total award (\$102,564).

Commissioner Jones moved for approval. Upon a second by Commissioner Gray, the motion for approval passed unanimously. Resolution 23-033 is entitled:

**A RESOLUTION  
ENTITLED  
A RESOLUTION PROVIDING FOR THE ACCEPTANCE AND  
APPROVAL OF THE INTERGOVERNMENTAL AGREEMENT  
BETWEEN THE CITY OF ALBANY AND DOUGHERTY COUNTY  
RELATIVE TO A 2023 BYRNE JUSTICE ASSISTANCE GRANT (JAG)  
PROGRAM AWARD; REPEALING RESOLUTIONS OR PARTS OF  
RESOLUTIONS IN CONFLICT HERewith; AND FOR OTHER  
PURPOSES.**

The Chairman called for consideration of the resolution providing for the acceptance and execution of the proposal by the Assistant County Administrator for public information and marketing services in the amount of \$51,000 with The Levee Studios (Albany, GA). The proposal is for six months. Phyllis Banks, who is our new point of contact with The Levee Studios was introduced.

Commissioner Newsome moved for approval. Commissioner Gray seconded the motion. Under discussion, Mr. Brooks clarified the concern of Commissioner Edwards regarding photography.

There being no further discussion, the motion for approval passed unanimously. Resolution 23-034 is entitled:

A RESOLUTION  
ENTITLED  
A RESOLUTION PROVIDING FOR THE APPROVAL  
AND EXECUTION OF PROPOSAL FOR PUBLIC  
INFORMATION AND MARKETING SERVICES WITH  
THE LEVEE STUDIOS; REPEALING RESOLUTIONS  
OR PARTS OF RESOLUTIONS IN CONFLICT  
HEREWITH; AND FOR OTHER PURPOSES.

The Chairman called for consideration of the resolution declaring a 2016 Ford Taurus Police Interceptor (from the Dougherty County Police Department) as surplus and authorize the sale through Underwriters Safety & Claims.

Commissioner Jones moved for approval. Upon a second by Commissioner Gray, the motion for approval passed unanimously. Resolution 23-035 is entitled:

A RESOLUTION  
ENTITLED  
A RESOLUTION TO DECLARE AS SURPLUS A SALVAGED 2016  
FORD TAURUS POLICE INTERCEPTOR  
(VIN NO. 1FAHP2MTXGG125482) AND HAVE SAID SURPLUSED  
SALVAGED VEHICLE DISPOSED OF THROUGH  
UNDERWRITERS SAFETY AND CLAIMS, DOUGHERTY  
COUNTY'S THIRD PARTY ADMINISTRATOR; REPEALING  
RESOLUTIONS OR PARTS OF  
RESOLUTIONS IN CONFLICT HEREWITH; AND FOR OTHER  
PURPOSES.

The Chairman called for consideration of the resolution providing for the acceptance and execution of the agreement to provide architectural services to renovate the Dougherty County Judicial Building by the Assistant County Administrator in the amount of \$37,500 from SRJ Architects, Inc. (Albany, GA). The project scope is to create office space for the approved Judge and staff in the Dougherty County Judicial Circuit.

Commissioner Jones moved for approval. Commissioner Newsome seconded the motion. Under discussion, Mr. Brooks agreed upon the question of Commissioner Gaines to later provide the funding source. There being no further discussion, the motion for approval passed unanimously. Resolution 23-036 is entitled:

A RESOLUTION  
ENTITLED  
A RESOLUTION PROVIDING FOR THE ACCEPTANCE,  
APPROVAL AND EXECUTION OF AGREEMENT TO

PROVIDE ARCHITECTURAL SERVICES TO RENOVATE  
THE DOUGHERTY COUNTY JUDICIAL BUILDING WITH  
SRJ ARCHITECTS, INC.; REPEALING RESOLUTIONS OR  
PARTS OF RESOLUTIONS IN CONFLICT HEREWITH; AND  
FOR OTHER PURPOSES.

The Chairman called for consideration to approve the alcohol application from Lyte Entertainment Inc., Prashant Patel licensee, dba Cowboy Bills, at 4502 Sylvester Road for Consumption- Liquor, Beer, and Wine. The Albany-Dougherty Marshal's Office recommended approval.

Commissioner Jones moved for approval. Upon a second by Commissioner Edwards, the motion for approval passed unanimously.

The Chairman called for consideration of the resolution providing for the execution of a Special District Mass Transportation Sales and Use Tax Intergovernmental Contract between Dougherty County, Georgia and the City of Albany, Georgia for TSPLOST II.

Commissioner Jones moved for approval. Upon a second by Commissioner Gray, the motion for approval passed unanimously. Resolution 23-037 is entitled:

A RESOLUTION  
ENTITLED  
A RESOLUTION PROVIDING FOR THE APPROVAL AND  
EXECUTION OF A SPECIAL DISTRICT MASS  
TRANSPORTATION SALES AND USE TAX  
INTERGOVERNMENTAL AGREEMENT BETWEEN  
DOUGHERTY COUNTY, GEORGIA AND THE CITY OF  
ALBANY; REPEALING RESOLUTIONS OR PARTS OF  
RESOLUTIONS IN CONFLICT HEREWITH; AND FOR OTHER  
PURPOSES.

The Chairman called for consideration of the recommendation from the County Attorney to enter into Executive Session (in Room 160 of the Albany Dougherty Government Center) for the purpose of discussing pending and potential litigation and then to adjourn.

Commissioner Jones moved for approval. Commissioner Edwards seconded the motion. Under discussion, Commissioner Edwards questioned the location of the room. However, due to the acoustics (in The Candy Room) and not being able to hear well, it was suggested to meet in the noted location. There being no further discussion, the motion for approval passed unanimously.

There being no further discussion, the Board entered into Executive Session at 3:15 p.m.

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CHAIRMAN

ATTEST:

\_\_\_\_\_  
COUNTY CLERK



MEMORANDUM

Date: August 3, 2023
To: The Dougherty County Board of Commissioners
From: Albany-Dougherty Planning Commission
Subject: 23-039 County Special Approval (1416 Nelms Road)

Vincente S. Sontay (23-039) has submitted an application to the Albany Dougherty Planning Commission requesting Special Approval to construct a Religious Institution (church) at 1416 Nelms Road. The property is zoned R-2 (Single-Family Residential District) and would allow a Religious Institution by Special Approval. The owner and Applicant is Vincente S. Sontay. District 6

Art Brown offered a motion to recommend Approval of the request for Special Approval to allow the construction of a Religious Institution (Church) at 1416 Nelms Road. The motion was seconded by Helen Young. The Motion carried 5-1-1 with the following votes:

- Sandford Hillsman Tie or Quorum
Aaron Johnson Yes
William Geer No
Billy Merritt Abstained (no reason given)
Jimmy Hall Yes
Charles Ochie Absent
Willie Simmons Yes
Helen Young Yes
Yvonne Jackson Absent
Art Brown No



# STAFF ANALYSIS AND REPORT APPLICATION 23-039 SPECIAL APPROVAL



**OWNER:** Vincente Santos Sontay

**APPLICANT:** Lanier Engineering, Inc.

**LOCATION:** 1416 Nelms Rd. Albany, GA

**CURRENT ZONING/USE:** R-2 (Single-Family Residential)  
Vacant Parcel

**PROPOSED USE:** Religious Institution: Church

**MEETING INFORMATION:**

Planning Commission: 08/03/2023, 2:00 P.M., 222 Pine Avenue, Rm. 100  
Public Hearing: 08/21/23, 10:00 A.M., 222 Pine Avenue, Rm. 100

**RECOMMENDATION:** Approval

## GENERAL INFORMATION:

Item 5a.

The applicant requests Special Approval to develop a vacant parcel to construct an approximate 12,000-square-foot religious institution (church). The property is currently zoned R-2, and that zoning classification permits religious institutions by Special Approval.

## SPECIAL APPROVAL CRITERIA

The Albany Dougherty Zoning Ordinance recommends that the Planning Commission consider the following factors for special approval requests:

### 1. The effect of the proposed activity on the adjacent transportation network.

#### Trip Generation:

**Road Improvements:** GDOT Project ID#: 0017396 proposes to convert the existing intersection of Liberty Expressway and Nelms Road to a Reduced Conflict U-turn (RCUT) to reduce crash frequency and severity. The proposed project is approximately 0.4 miles long, with the Preliminary Engineering Phase currently underway.

**Road Classifications:** Street that provides access to the subject property is classified accordingly:

- Nelms Rd is considered a Minor Arterial Street.

**Trip Generation:** Current traffic volumes on Nelms Rd, the nearest point, are as follows.

- Nelms Rd. has an Average Daily Traffic (AADT) Count of 1,160.

According to the ITE Trip Generator:

- A church would increase daily traffic counts by 3 to 13 vehicle trips per every 1,000 square feet. The proposed 12,000 square foot building would result in an increase of 36 to 156 trips per day.
- This increase in traffic counts would be experienced on Sunday mornings from 10:00 AM to 12:00 PM. The smaller gatherings will occur on Wednesday, Thursday, and Saturday evenings from 7:00 PM to 9:00 PM

**Analysis:** No adverse impact on the surrounding transportation network should result from the proposed use. The intersection of Nelms and Hwy 319 is an area of caution due to numerous accidents.

### 2. The location of off-street parking facilities.

Accessible parking spaces are required per code. According to the Applicant, the current attendance is approximately 60 people. Their proposed seating capacity will be 200 people. This proposal would require a minimum of 36 parking spaces to include two required Handicap Accessible spaces. Per the applicant, 39 spaces will be provided.

### **3. The number, size, and type of signs proposed for the site.**

Signs must comply with the Dougherty County Sign Ordinance. According to the applicant, this phase will include a site identification sign near the entrance to the site.

### **4. The amount and location of open space.**

The parcel is a 5.087 acre vacant lot. The applicant proposes construction of an approximately 12,000 square foot church with gravel parking area. The remainder of the parcel will be open space.

### **5. Protective Screening.**

The applicant proposes a natural wooded strip of 20' width will be preserved along the sides and rear property line.

### **6. Hours and manner of operation of the proposed use.**

The applicant states the church will hold services on Sunday mornings from 10:00 AM to 12:30 PM. The smaller gathering will occur on Wednesday, Thursday, and Saturday evenings from 7:00 PM to 9:30 PM

### **7. Outdoor lighting.**

According to the applicant, lighting will be provided, but it will only be minimal and low intensity for security purposes.

### **8. Ingress and egress to the property.**

According to the applicant, the property will be accessed from two driveways off Nelms Road. Sight distance is not a problem at this location.

### **9. Compatibility with surrounding land use.**

The proposed use is suitable for adjacent land uses and the subject site itself. The adjacent land uses include commercial and residential parcels are nearby as well.

### **10. Consistency with the Comprehensive Plan.**

The **Future Land Use Map** recommends Low-Density Residential uses on this site. The proposed use would not conflict with this recommendation.

## **RECOMMENDATION**

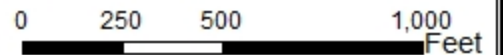
Staff recommends **approval** of this application.



# LOCATION



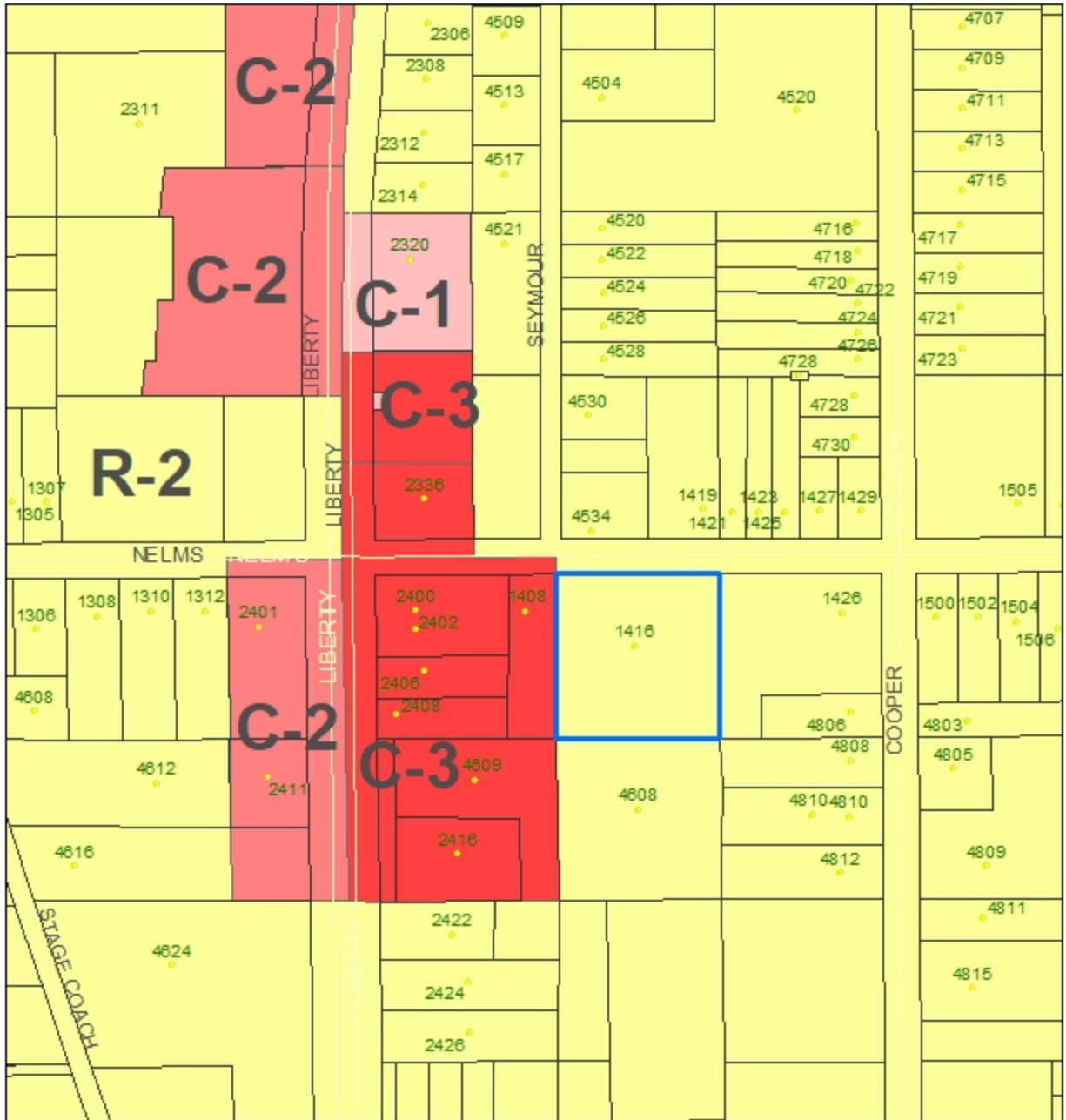
Address: 1416 Nelms  
 Special Approval  
 #23-039



Disclaimer; Albany GIS makes every effort to produce the most accurate information possible. No warranties, expresses nor implied, are provided for the data herein, its use or interpretation. All data is subject to change.



# ZONING



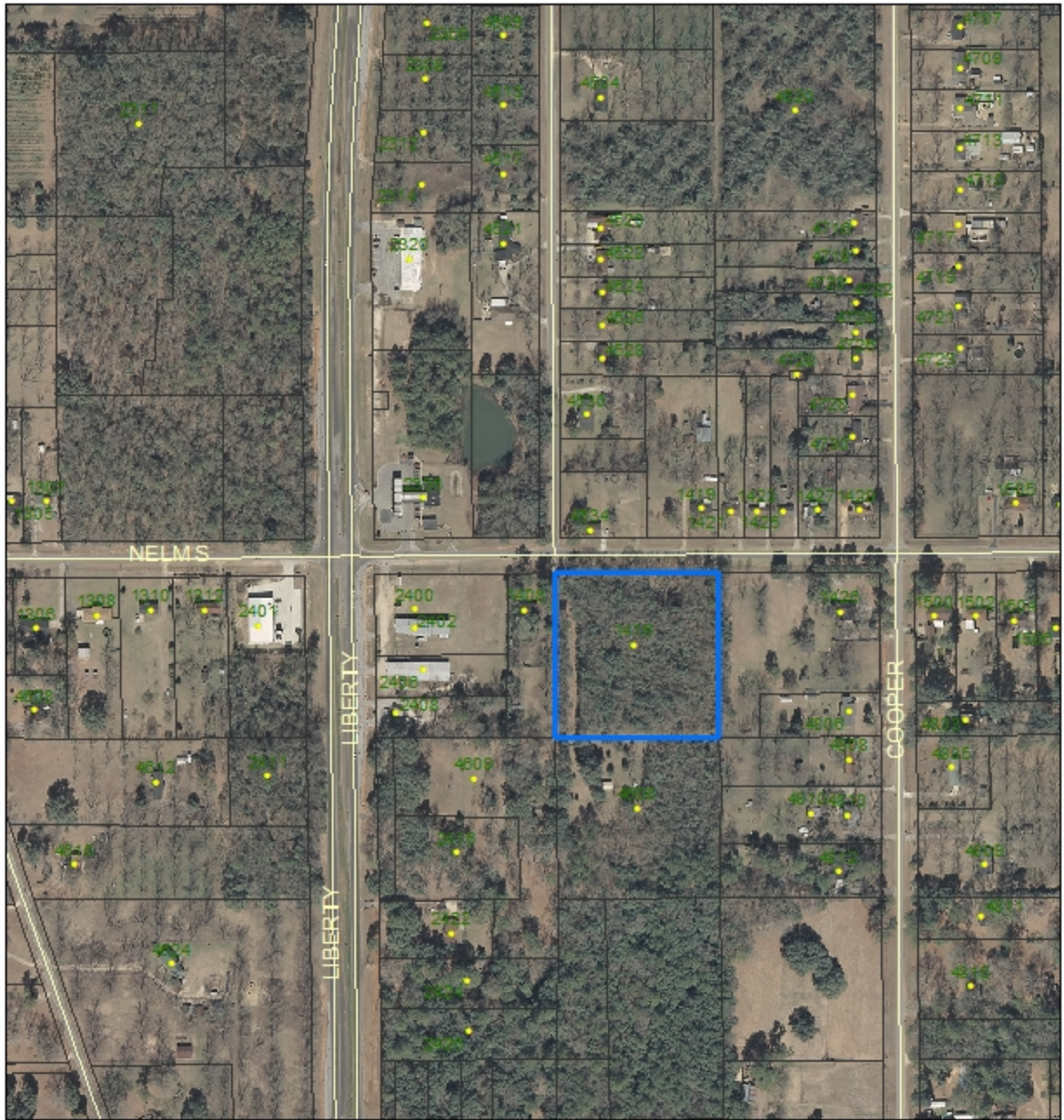
Address: 1416 Nelms  
 Special Approval  
 #23-039



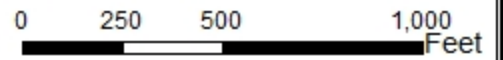
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# AERIAL



Address: 1416 Nelms  
Special Approval  
#23-039



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# CURRENT LAND USE



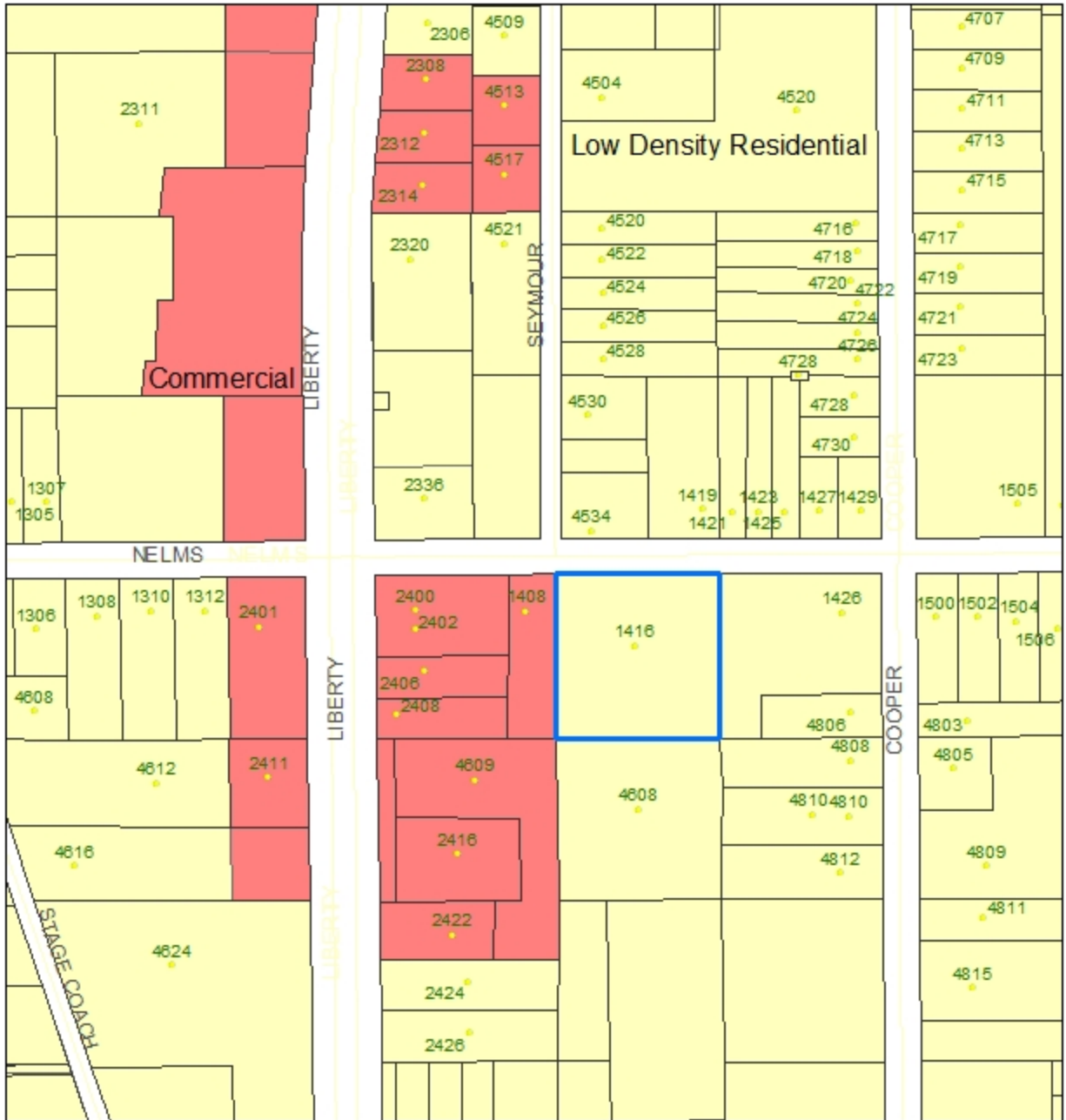
Address: 1416 Nelms  
 Special Approval  
 #23-039



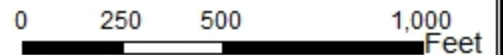
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# FUTURE LANDUSE



Address: 1416 Nelms  
 Special Approval  
 #23-039



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**SPECIAL APPROVAL APPLICATION**

City of Albany  Dougherty County

**Property Address:** 1416 Nelms Road

**Name of Property Owner(s):** Vincente Santos Sontay

Mailing Address: 1302 Miller Street

City: Albany State: GA Zip Code: 31705

Telephone: (229) 789-5727 Email: ssontay96@gmail.com

**Name of Applicant:** Lanier Engineering, Inc.

Mailing Address: 1504 Third Avenue

City: Albany State: GA Zip Code: 31707

Telephone: (229) 438-0522 Email: tlanier@lanier-engineering.com

Current use of property: Vacant

Property owner requests special approval to allow the following special use: Church

**The applicant is required to provide a site plan, an 8" X 11" copy of the site plan, and a letter of intent with each application. In the event the applicant is someone other than the current owner, the applicant must attach a letter of authorization signed by the current owner(s) of the property authorizing the filing of the application. A complete application must be filed by the 10th of the month to be considered for the meeting of the following month.**

I hereby authorize the Planning, Development Services & Code Enforcement Department staff to inspect the premises of the above described property and to place a public notice sign on the premises as required by law. I also hereby depose and say that all statements herein, and attached statements submitted are true and accurate to the best of my knowledge and belief.

Sworn to and subscribed before me this 7th day of June

Signature of Applicant: [Signature] V.P. LANIER ENGINEERING

Notary Public: [Signature] Commission expires: 11/15/2025



**(Staff Use)**

Posting fee: \_\_\_\_\_ Date paid: \_\_\_\_\_ Receipt: \_\_\_\_\_



VERIFICATION OF OWNERSHIP

Name of all owners: Vincente Santos Sontay
Address: 1302 Miller Street
City/State/Zip Code: Albany, GA 31705
Telephone Number: (229) 789-5727
Email: ssontay96@gmail.com
Property Location (give description if no address): 1416 Nelms Road

I am the owner of the property listed above, which is the subject matter of the attached application, as shown in the records of the City of Albany, or Dougherty County.

Owner Signature (all owners must sign)

Owner Signature (all owners must sign)

Personally appeared before me Santos Sontay
stated that the information on this form is true and correct.

Notary Public

Date



In my absence, I authorize the person named below to act as the applicant in the pursuit of action for the attached application.

Name: Lanier Engineering, Inc.
Address: 1504 Third Avenue
City/State/Zip Code: Albany, GA 31707
Telephone Number: (229) 438-0522
Email: tlanier@lanier-engineering.com



**APPLICANT/AGENT DISCLOSURE CAMPAIGN CONTRIBUTIONS**  
*(Required by Title 36, Chapter 67A, Official Code of Georgia Annotated)*

The applicant filed on this date: 6/7/23, to apply for a rezoning approval affecting described property as follows:  
1416 Nelms Road

Yes  No  Within the last two years preceding the above filing date, the applicant has made campaign contributions aggregating \$250 or more to a member or members of the City Commission or County commission who will consider application number \_\_\_\_\_

(Please list the name(s) and official position of the local government official; the dollar amount, description, and date of each campaign contribution).  
\_\_\_\_\_  
\_\_\_\_\_

I hereby depose and say that all statements herein are true, correct, and complete to the best of my knowledge and belief.

Sworn to and subscribed before me this 7<sup>th</sup> day of June, 20 23

Santos H Santos Vicente  
Signature of Applicant

Beth Pollock  
Notary Public

11/15/2025  
Commission Expires







**APPLICANT/AGENT DISCLOSURE CAMPAIGN CONTRIBUTIONS**  
*(Required by Title 36, Chapter 67A, Official Code of Georgia Annotated)*

The applicant filed on this date: 06/07/2023, to apply for a rezoning approval affecting described property as follows:  
1416 Nelms Road

Yes      No  
       Within the last two years preceding the above filing date, the applicant has made campaign contributions aggregating \$250 or more to a member or members of the City Commission or County commission who will consider application number \_\_\_\_\_

(Please list the name(s) and official position of the local government official; the dollar amount, description, and date of each campaign contribution).  
\_\_\_\_\_  
\_\_\_\_\_

I hereby depose and say that all statements herein are true, correct, and complete to the best of my knowledge and belief.

Sworn to and subscribed before me this 7th day of June, 2023

[Signature]  
Signature of Applicant  
LANIER ENGINEERING, INC

[Signature]  
Notary Public

11/15/2025  
Commission Expires





**LANIER**  
ENGINEERING INC.

June 5, 2023

Angel Gray  
Albany Planning & Development Services  
240 Pine Avenue  
Albany, GA 31701

**RE: Alpha and Omega Pentecostal Church  
Dougherty County, Ga. LE22134**

Dear Angel:

We are working with Mr. Santos Sontay in an effort to locate Alpha and Omega Church on a 5.0 acre tract of land located at 1416 Nelms Road in Dougherty County, Ga. The property is currently zoned R-2. We are submitting a request to obtain special approval for use of this property as a church. This letter is to clarify the proposed intent for the property addressing items as required by the County's zoning ordinance. Plans include the construction of an approximately 12,000 sf church building.

1. Traffic generated by the proposed use is generally low, and would currently serve an attendance of approximately 60 people on Sunday mornings. Potential seating capacity is around 200 to allow for growth. Nelms Road is a two lane rural roadway at this location with ample capacity for the development of this project.
2. A potential seating capacity of 200 persons would, by ordinance require a minimum of 34 parking spaces (2 of which would be accessible). 39 spaces including two ADA spaces are provided.
3. There will be a site identification sign located near the entrance to the site. The sign will comply with the County Sign Ordinance.
4. A 20' natural landscape strip will be provided around the perimeter of the site aesthetically separating this development from the adjoining properties.
5. As noted under item 4 above, a natural wooded strip of 20' width will be preserved along the sides and rear property line.
6. The church will hold services on Sunday mornings from approximately 10:00 AM to 12:30 PM. Smaller gatherings will occur on Wednesday, Thursday and Saturday evenings from approximately 7:00 to 9:30 PM.
7. Site lighting will be minimal and low intensity for security purposes only.
8. Site access will be from two driveways off of Nelms Road. Sight distance is not a problem at this location.

Should you desire any additional information, please let me know.

Sincerely,

Tod Lanier, PE  
Vice President

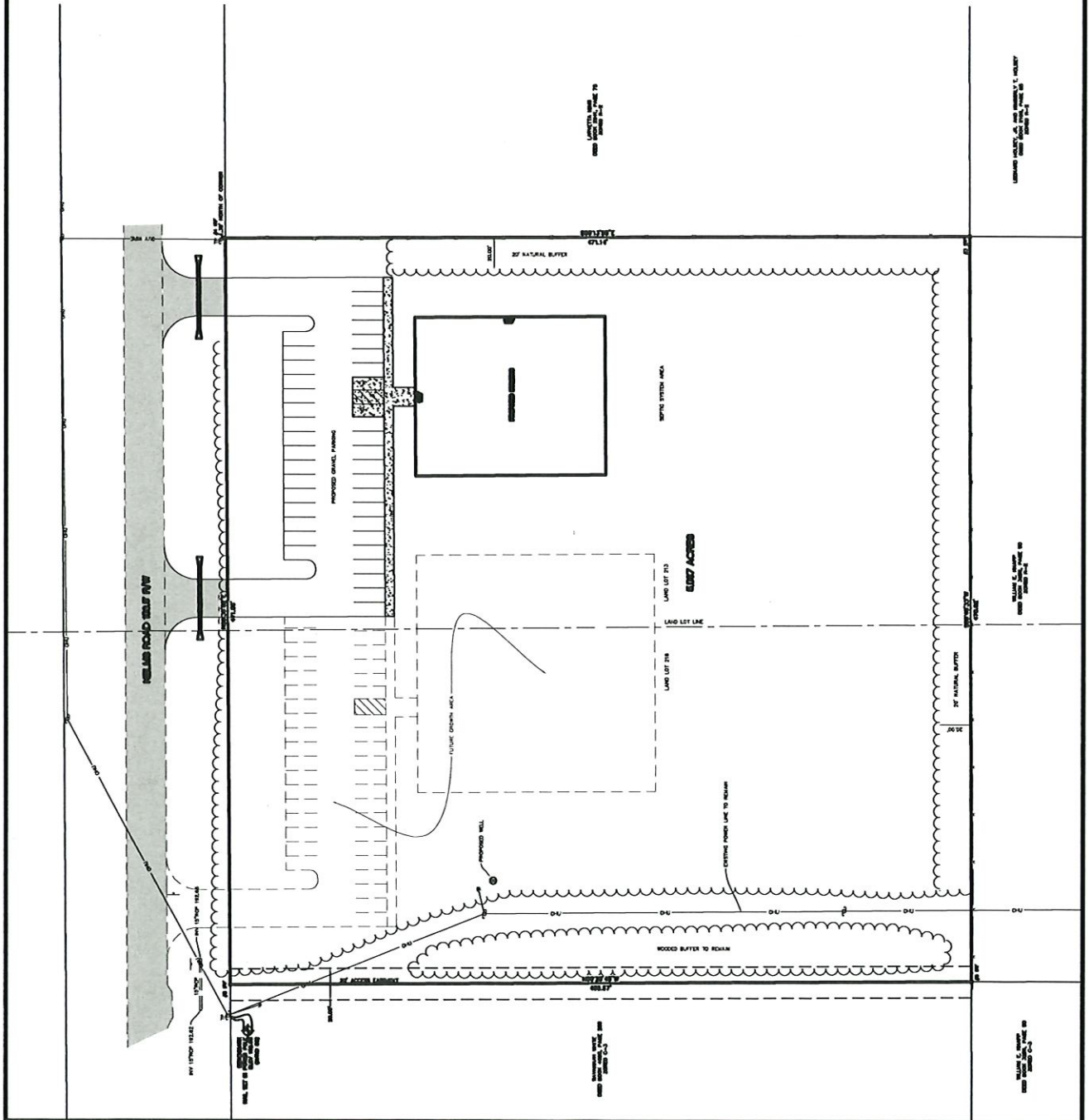
CONCEPT PLAN  
ALPHA & OMEGA CHURCH  
1418 HELMS ROAD  
DOUGHERTY COUNTY, GEORGIA  
PART OF LAND LOTS 819 AND 818, FIRST LAND DISTRICT  
SCALE: 1"=40' / DATE: APRIL 09, 2024

LANIER ENGINEERING INC.  
1104 W. THIRD AVENUE, ALBANY, GEORGIA 31707  
(229) 434-0022  
FAX (229) 434-0921

NO.	DATE	REVISIONS
1		
2		
3		
4		
5		
6		
7		
8		



THIS PLAN IS A CONCEPT PLAN AND IS NOT TO BE USED FOR CONSTRUCTION. THE CLIENT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE LOCAL GOVERNMENT. THE ENGINEER'S RESPONSIBILITY IS LIMITED TO THE DESIGN AND PREPARATION OF THIS PLAN. THE ENGINEER DOES NOT WARRANT THE ACCURACY OF ANY INFORMATION PROVIDED BY THE CLIENT OR ANY OTHER SOURCE. THE ENGINEER'S LIABILITY IS LIMITED TO THE DESIGN AND PREPARATION OF THIS PLAN. THE ENGINEER DOES NOT WARRANT THE ACCURACY OF ANY INFORMATION PROVIDED BY THE CLIENT OR ANY OTHER SOURCE.





## **NOTICE OF PUBLIC HEARING**

Item 5a.

**Vincente S. Sontay (23-039)** has submitted an application to the Albany Dougherty Planning Commission requesting Special Approval to construct a Religious Institution (church) at 1416 Nelms Road. The property is zoned R-2 (Single-Family Residential District) and would allow a Religious Institution by Special Approval. The owner and Applicant is Vincente S. Sontay. **District 6**

**The Albany Dougherty Planning Commission** will conduct a public hearing on these requests **Thursday, August 3, 2023, at 2:00 p.m.** at the Government Center, 222 Pine Avenue, Room 100, Albany, GA. The Planning Commission will forward its recommendation to the Board of County Commissioners based on information presented at the public meeting.

**The Dougherty County Board of Commissioners** will conduct a public hearing on **Monday August 21, 2023, at 10:00 a.m.** in the Government Center, 222 Pine Avenue, Room 100, Albany, GA 31701.

Meetings of the Albany Dougherty Planning Commission and the Dougherty County Board of Commissioners are open to the public.

Those wishing to speak or provide comments should contact the Planning & Development Services Department at (229) 438-3901, Monday thru Friday, 8:00 a.m. to 5:00 p.m., in advance of the meeting for additional information.

As set forth in the Americans with Disabilities Act of 1990, the Dougherty County does not discriminate on the basis of disability in the admission or access to or treatment or employment in its programs or activities. The Human Resources Department has been designated to coordinate compliance with the non-discrimination requirements contained in section 35.107 of the Department of Justice Regulations. Information concerning the provisions of the Americans with Disabilities Act, and the rights provided there, is available at the office of Human Resources.

Dougherty County will assist citizens with special needs given proper notice (7 working days). Any requests for reasonable accommodations required by individuals to fully participate in an open meeting, program, or activity of the City of Albany, Georgia, should be directed to Paul Forgey, AICP, 240 Pine Avenue, Suite 300, Albany, Georgia, 31701, (229) 438-3901.





**Barry Brooks**  
Assistant County Administrator

**DOUGHERTY COUNTY BOARD OF COMMISSIONERS  
ADMINISTRATION**

Agenda Item

Date: August 1, 2023  
Meeting Date: August 14, 2023  
Subject/Title: Flooring Replacement for Public Works  
Presented for: Decision  
Presenter: Barry Brooks, Asst. County Administrator

Statement of Issue

Facilities Management is requesting to replace the flooring of the main building for Public Works.

History/Facts and Issues

The floor at Public Works needs to be replaced. Three quotes were obtained with the lowest being Custom Interiors (Leesburg, Ga) in the amount of \$31,055.65.

Recommended Action

Recommend Dougherty County Commission accepts the quote from Custom Interiors to replace the flooring at Public Works for a total expenditure of \$31,055.65.

Funding Source

SPLOST VII – Dougherty County Public Works Building Improvements

Quotes meeting specifications

Custom Interiors \$31,055.65  
Katz Floorcovering LLC \$42,569  
Shipps Contracting \$54,000





**DOUGHERTY COUNTY SPLOST VII BUDGET ADJUSTMENT REQUEST  
SPLOST VII - MONDAY, August 14, 2023**

	ORIGINAL APPROVED BUDGET	Total Budget after Amendment	GOVERNMENT CENTER REQUEST	FESTIVAL SPRINGS FOUNTAIN	JUDICIAL BUILDING	BUDGET AMENDMENT REQUEST
<b>DOUGHERTY COUNTY SPLOST VII</b>						
Government Center ---GOV CTR ADDITIONAL REQUEST	2,500,000	3,455,000.00	955,000.00			955,000.00
<b>TOTAL APPROVED BUDGET FOR GOVERNMENT CENTER 6/5/2023</b>		<b>3,455,000.00</b>				<b>955,000.00</b>

	BUDGET AFTER AMENDMENT ABOVE or ORIGINAL BUDGET	TOTAL BUDGET AFTER ADJUSTMENT	GOVERNMENT CENTER REQUEST	FESTIVAL SPRINGS FOUNTAIN REQUEST	JUDICIAL BUILDING REQUEST
THE AMOUNT REQUESTED FOR THE GOVERNMENT CENTER SHOULD BE:			305,000		
---AMOUNT APPROVED FOR GOVERNMENT CENTER WAS:			(955,000)		
The remaining budget request was for the following:					
---Festival Springs Fountain Redesign & Rebuild				400,000	
---Judicial Building Replace Backup Chiller					250,000
<b>REQUESTING THE ADJUSTMENTS AS SHOWN FOR EACH PROJECT</b>			<b>(650,000)</b>	<b>400,000</b>	<b>250,000</b>
<b>Government Center</b>	<b>3,455,000</b>	<b>2,805,000</b>	<b>(650,000)</b>		
<b>Festival Springs Fountain (NEW)</b>	<b>-</b>	<b>400,000</b>	<b>-</b>	<b>400,000</b>	
<b>Judicial Building Replace Backup Chiller (NEW)</b>	<b>955,725</b>	<b>1,205,725</b>			<b>250,000</b>

**Dougherty County Alternate Dispute Resolution Fund  
Budget Amendment  
Monday, August 14, 2023**

	ORIGINAL APPROVED BUDGET	BUDGET AMENDMENT REQUEST	BALANCE AFTER AMENDMENT
<b>REVENUES</b>			
ADR FEES	90,000	-	90,000
FUND BALANCE - ADR	-	163,000	163,000
<b>TOTAL REVENUES BUDGET</b>		<b>163,000</b>	<b>253,000</b>
<b>EXPENDITURES</b>			
MEDIATION/ARBITRATION	58,000	100,000	158,000
COORDINATOR	30,000	63,000	93,000
POSTAGE	500	-	500
GENERAL SUPPLIES	1,500	-	1,500
<b>TOTAL EXPENDITURES BUDGET</b>		<b>163,000</b>	<b>253,000</b>

**SPLOST VII**  
**Budget Amendment Requests**  
**5/22/2023**

**COUNTYWIDE COLLECTIONS AMENDMENT #1 - REVENUE SOURCE**

	APPROVED BUDGET	ACTUAL COLLECTIONS	BUDGET AMENDMENT REQUEST
<b>SPLOST COLLECTIONS</b>	92,500,000.00	103,056,060.58	10,556,060.58
DOUGHERTY COUNTY'S 36%	33,300,000.00	37,100,181.81	3,800,181.81
CITY OF ALBANY'S 64%	59,200,000.00	65,955,878.77	6,755,878.77
<b>TOTALS</b>	<b>92,500,000.00</b>	<b>103,056,060.58</b>	<b>10,556,060.58</b>

**DOUGHERTY COUNTY AMENDMENT #2 - REVENUE SOURCE**

	APPROVED BUDGET	ACTUAL	BUDGET AMENDMENT REQUEST
<b>SPLOST COLLECTIONS GREATER THAN BUDGET</b>	33,300,000	37,100,181.81	3,800,181.81
<b>INTEREST EARNED</b>	-	650,654.72	650,654.72
<b>TOTAL DOUGHERTY COUNTY REVENUE BUDGET AMENDMENT</b>	<b>33,300,000.00</b>	<b>37,750,836.53</b>	<b>4,450,836.53</b>

**DOUGHERTY COUNTY AMENDMENT #3 - EXPENDITURE PROJECTS**

	APPROVED BUDGET	Total Budget after Amendment	GOVERNMENT CENTER REQUEST	BUDGET AMENDMENT REQUEST
<b>DOUGHERTY COUNTY SPLOST PROJECTS BUDGET</b>	33,300,000	37,750,836.53		4,450,836.53
<b><u>New Project Approved by the Board of Commissioners &amp; an Approval for a Budget Increase</u></b>				
Putney Park (NEW)	0	1,100,000.00		1,100,000.00
Morgue (Budget Increase)	450,000	1,450,000.00		1,000,000.00
<b><u>Current Project - request for a Budget increase</u></b>				
Government Center	2,500,000	3,455,000.00		955,000.00
---GOV CTR ADDITIONAL REQUEST			955,000.00	
<b><u>REVENUES OVER EXPENDITURES REQUEST</u></b>				
Future Projects - TO BALANCE BUDGET	0	1,395,836.53		1,395,836.53
<b>TOTAL DOUGHERTY COUNTY PROJECTS BUDGET INCREASE</b>		<b>7,400,836.53</b>		<b>4,450,836.53</b>

**DOUGHERTY COUNTY SPLOST VII BUDGET ADJUSTMENT REQUEST  
SPLOST VII - MONDAY, August 14, 2023**

	ORIGINAL APPROVED BUDGET	Total Budget after Amendment	GOVERNMENT CENTER REQUEST	FESTIVAL SPRINGS FOUNTAIN	JUDICIAL BUILDING	BUDGET AMENDMENT REQUEST
<b>DOUGHERTY COUNTY SPLOST VII</b>						
Government Center ---GOV CTR ADDITIONAL REQUEST	2,500,000	3,455,000.00	955,000.00			955,000.00
<b>TOTAL APPROVED BUDGET FOR GOVERNMENT CENTER 6/5/2023</b>		<b>3,455,000.00</b>				<b>955,000.00</b>

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<b>Festival Springs Fountain (NEW)</b>	<b>-</b>	<b>400,000</b>	<b>-</b>	<b>400,000</b>	
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**Dougherty County Alternate Dispute Resolution Fund  
Budget Amendment  
Monday, August 14, 2023**

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GENERAL SUPPLIES	1,500	-	1,500
<b>TOTAL EXPENDITURES BUDGET</b>		<b>163,000</b>	<b>253,000</b>



Judicial Building  
P. O. Box 1827  
Albany, Georgia  
31702-1827

**Willie E. Lockette**  
Superior Court Judge  
Dougherty Judicial Circuit

(229) 431-2186  
Fax:  
(229) 878-3153

August 10, 2023

Dougherty County Board of Commissioners  
P O Box 1827  
Albany, GA 31702-1827

**Re: 2023 - 24 Net Fund Balance Transfer**

Dear Chairman and Board of Commissioners:

I am requesting a transfer of funds from the ADR Net Fund Balance to cover expenditures in the Dougherty Judicial ADR Program. Specifically, I ask \$100,000 to be transferred to the Mediation/Arbitration line item and an additional \$63,000 to be transferred to the Mediation Coordinator line item. These funds are essential to ensure the smooth and effective functioning of our judicial circuit's ADR Program by allowing us to continue providing an alternative, less expensive, and efficient way of handling civil cases as our courts focus on trying serious felony cases.

I must sincerely apologize for the oversight in not including this request during the regular 2023-24 budget process. The necessity for these funds was inadvertently omitted during our previous budget discussions with Mr. McCoy and the finance staff.

Please know that I stand ready to provide any necessary information and clarification. Unfortunately, I cannot appear in person at the Commission Meeting on August 14, 2023, due to my involvement in a multi-defendant murder trial. However, I can appear before the Board on August 21 or 28, 2023, to answer any questions you may have.

I want to extend my gratitude to the Chairman and Board of Commissioners for your continuous support of the Dougherty Judicial Circuit and dedication to the well-being of our community.

Thank you for your attention to this matter.

Sincerely,

Willie E. Lockette  
Chief Judge of Superior Court  
Dougherty Judicial Circuit

wel;klc

cc: Barry Brook, Assistant County Administrator  
Martha Hendley, Finance Director  
Jawahn Ware, County Clerk

**MEMORANDUM**

To: County Chairmen, Sole Commissioners and CEOs  
Mayors of Consolidated Governments  
c/o County Clerks, Managers or Administrators

From: Dave Wills, Executive Director

Date: 7/12/2023

Subject: Legislative Leadership Conference Business Session – Official

This is the official call for the business session at the ACCG Legislative Leadership Conference scheduled for Thursday, October 12<sup>th</sup> at the Jekyll Island Convention Center in Glynn County. The purpose of this session is to consider policies to be adopted by the membership and other business that may come before the body. Each county may appoint a voting delegate (*commissioner or county staff*) to cast its county's vote on matters coming before the business session.

In order for ACCG staff to conduct the voting process as smoothly as possible, we need the name of your county's delegate before the conference convenes. Credentials pickup will be announced once the conference agenda is finalized.

**Please complete and return this page no later than Friday, August 25<sup>th</sup>. Send it to Tottianna Davis at [tdavis@accg.org](mailto:tdavis@accg.org) as a scanned email attachment or fax it to (678) 626-9642 to the attention of Tottianna Davis.** Your prompt attention to this matter is greatly appreciated.

---

**2023 LEGISLATIVE LEADERSHIP CONFERENCE  
VOTING DELEGATE**

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

\_\_\_\_\_  
County